

**Notice is given to the Public and Councillors of the Parish Council are  
summoned to attend a  
Parish Council Meeting of Foulsham Parish Council in  
The New Frost Hall on WEDNESDAY 28<sup>th</sup> January 2026 at 7.30PM**

L. Bateman  
Parish Clerk

Members of the Public are welcome to attend this Parish Council meeting.  
Please note that although the Parish Council does not officially record the meeting,  
recording of the meeting may take place as a right. If you intend to record the meeting,  
please advise the Clerk or Chair prior to the start of the meeting.

## **AGENDA**

1. To receive and accept apologies for absence
2. To record Declarations of Interest and approve any requests for Dispensations
3. Public questions, comments or representations
4. To receive reports from District Councillor and County Councillor
5. Approval of draft Minutes of the Parish Council Meeting held on 17<sup>th</sup> December 2025
6. Matters Arising from those minutes
  - 6.1 To receive updates from the Clerk on matters arising from the previous meeting that do not appear elsewhere on the agenda
7. Other matters:
  - 7.1 To consider funding opportunities for the refurbishment of the Pavilion and consider removal of the white unit currently in situ
  - 7.2 To discuss the Tree Assessment Proposal from Ravencroft Trees (£195 + VAT) and agree any action required for tree maintenance
  - 7.3 To consider the three quotes received for the ground's maintenance contract 2026 (**APPENDIX A1, A2, A3**)
  - 7.4 To consider quotes for website and email hosting to ensure the Council is compliant with regulations  
Norfolk ALC: £95 transfer fee then £126 + VAT per year thereafter  
Parish Online: £560 + VAT per year
  - 7.5 To consider quotes received for zip wire repairs as per the annual inspection recommendations
  - 7.6 To consider purchase of a new 'No Cycle' sign for walkway on Bexfield Road (£20-£30 depending on size)
  - 7.7 To consider request to install new dog bin on Guist Road near the phone box
  - 7.8 To discuss action required for future SAM2 device management

8. Planning

8.1 To discuss and make observations on applications received:

- None received

8.2 Update on applications:

- i. 2025/3655 - Copper beech tree APPROVED
- ii. 2025/3665 – various crown and branch reductions APPROVED

9. Finance and Governance Matters.

9.1 To consider adoption of the Data Protection Policy (**Appendix B**)

9.2 To consider adoption of the Data Privacy Notice - legally required in addition to the Data Protection Policy, as it has to be displayed on the Council's website (**Appendix C**)

9.3 To note payments made/received and agree schedule of payments due (**Appendix D**)

9.4 To agree the quarterly bank reconciliation (Q3 2025-2026) (**APPENDIX E**)

10. To deal with any correspondence:

- None received.

11. Matters for the next Agenda

Date of next Meeting – 4<sup>th</sup> March 2026